



High-Profile Information Technology Project Status Report

Department: Department of Public Instruction

Project Name: ART Grant Method II

Business Sponsor: Brian Pahnke, Assistant State Superintendent, Finance and Management

Date of Report: Oct. 31, 2015

Reporting for Quarter: July-September 2015

Project Start Date: June 1, 2010

Planned Implementation Date: September 30, 2015

Estimated Project Cost: \$1,960,526

Amount Provided Through Master Lease:

Project Description – Enter a brief description of the project, including the business case for it and its major deliverables.

The Wisconsin Department of Public Instruction (DPI) School Nutrition Team (SNT) is planning to develop and implement a system focusing on schools with administrative problems related to free and reduced price application approval, certification, verification and meal counting and claiming procedures. The high level approach is to implement the School Nutrition Accountability Software (SNACS) that will enable the DPI SNT staff to monitor School Food Authorities (SFA's) activities in real-time and keep a close eye on error-prone agencies. The SNACS system will also include a comprehensive training module for SFA's to access twenty-four hours a day, interface capabilities with the Verification Collection Report application, claiming system, online contract system and an Administrative Review (AR) component that will assist the Nutrition Program Consultants with completing their reports in a timely manner.

Project Funding – Please describe all sources of funding for the project, which should add up to the estimated project cost cited above.

FED: \$1,960,526

Project Status – Determine the status for the Schedule and Budget categories below based on the guidelines on the right and described in more detail on page 2 of this document.

Insert an X in the column that best describes the status of the category. Add comments for that category as needed.

Additional comments are not required if the status is Green, but if a category has a status of Yellow or Red, describe the issues or problems and what actions the agency is taking to address them.

STATUS COLOR INDICATORS	
Green	On target as planned
Yellow	Encountering issues (e.g., Schedule or Budget over by 10% to 25%)
Red	Encountering problems (e.g., Schedule or Budget over by 25% or more)

Project Status Categories

Schedule Status

In the first quarter of 2016 there was progress in the following areas of our project:

- DPI signed off on the Appeal Module and Head Start change request and released the payment for both of the items.
 - DPI signed off on the onsite training provided by vendor to DPI and SFAs.
 - Cybersoft delivered Release 5.7 on July 10, 2015 as planned to the DPI UAT environment.
 - DPI finished testing Release 5.7 and submitted new bugs to CST.
 - Cybersoft delivered Release 5.8 on July 30, 2015 as planned to the DPI UAT environment.
 - DPI finished testing Release 5.8 and submitted new bugs or unresolved bugs to CST.
 - Cybersoft delivered Release 5.9 on August 19, 2015 as planned to the DPI UAT environment.
 - DPI finished testing Release 5.9 and submitted new bugs or unresolved bugs to CST.
 - Cybersoft delivered Release 6.1 on August 28, 2015 as planned to the DPI UAT environment.
- The release was smaller to expedite bugs fixes affecting the immediate functionality that will be used by SFA's when SNACS goes to production.

Green	Yellow	Red
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- j. DPI worked on the production implementation dates with SFA's and setup time frame for onsite visit and help SFAs understand requirements of production setup.
- k. DPI technical team pushed the SNACS release 5.8 into production with the help and co-ordination of the vendor during the 1st week of September.
- l. SNACS was deployed to production and commissioned on September 09, 2015.
- m. DPI conducted on-site visits for all Pilot SFAs and helped them setup their student database and the academic year setup to kick start the year in SNACS.
- n. DPI finished testing Release 6.1 and submitted new bugs or unresolved bugs to CST.
- o. Cybersoft delivered Release 6.2 on September 22, 2015 as planned to the DPI UAT environment to target some of the verification bugs.
- p. DPI finished testing Release 6.2 and submitted new bugs or unresolved bugs to CST at the earliest.
- q. DPI had ART Grant Technical Assistance meeting with USDA on August 20, 2015 where progress, implementation and remaining challenges were discussed.
- r. DPI signed off on the Verification, Administrative Reviews modules and project sign off.
- s. Cybersoft will continue to work on bug fixes throughout the warranty period in subsequent releases.
- t. Pilot schools started utilizing the system and staff was available to work through issues and questions.

Budget Status

The project remains within budget. The grant ended on September 30, 2015 with 90 days to pay out all remaining encumbrances. We will be sending between \$300K-\$400K back to USDA of unused funding.

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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This document can be made available in alternate formats to individuals with disabilities upon request.

Summarize Any Completed Major Tasks or Project Phases:

The project has been completed. We are now in warranty period. Major tasks have been completed (ie: modules, project closure, source code delivery, training materials, etc. However, we are still in the process of fine tuning the system.

Summarize Any Significant Project Changes Affecting Schedule, Budget or Scope:

For each change, describe what the change involved, when it was approved, and the reasons behind the approved change. The grant period is now over so things really aren't affected any more. There will be bug fixes that occur in the warranty period. The project ended up taking a lot longer than originally determined by the vendor.

Additional Comments or Issues (optional):

If you have any additional overall status comments about the project (e.g., project news, accomplishments, emerging challenges or risks that could affect the project), please provide them here.

Despite the project being completed, there may be some change requests that come along based on bugs discovered.

With the funding source gone, we may need to wait until the warranty period is completed and then complete the changes/make the minimal tweaks ourselves, as we own the source code.

Project Status Category Guidelines**Schedule Status**

Green – Indicates that the project or phase is on track for the targeted implementation date.

Yellow – Indicates that the project or phase may be falling behind and analysis needs to be done to determine if the project can recover and still achieve the targeted implementation date, or if adjustments must be made to that date.

Red – Indicates that the project or critical tasks have fallen behind schedule, and corrective action must be taken to still achieve the targeted implementation date or that date must be changed.

Budget Status

Green – Currently on target with project budget.

Yellow – Project is over budget by 10 to 25%.

Red – Project is over budget by 25% or more.